Pearl Cove Library Service
Collection Development Policy

Approved and adopted by Council    28 February 2013
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Disclaimer Printed copies of this document are regarded as uncontrolled. Please check with your teacher to ensure this is the latest version.
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**Background**

The beautiful Shire of Pearl Cove stretches from Golden Waters in the north to Thimley Bay in the south. Inland the Shire encompasses Bourke’s Vale and the township of Tolleville.

Library services include the Central Library located in the popular holiday resort of Pearl Cove and three branches: Golden Waters, Bourke’s Vale and Thimley Bay.

Our clients include young families, retirees, students, professionals and the holidaymakers who make Pearl Cove such a vibrant summer location. 48.5% of the population are registered library members with 37.3% regular library users. Temporary library membership accounts for another 4% of library use with holiday makers borrowing recreational materials and using the computers and wi-fi facilities.

Our resources cover the diverse needs of our population and include collections in: leisure reading, local business and local area information, as well as strong collection of non-fiction covering the needs of school-aged children, tertiary students and the general interests of our residents.

**Purpose of Policy**

The Collection Development Policy outlines the principles by which the Library Service will continue to improve and manage its collection over the next 5 years, in support of its vision, role and objectives and in accordance with the Library’s Strategic Plan. The policy’s purpose is to clarify the planning and management issues of selecting materials for the collection.

**Mission Statement**

‘Our library is the focal point for the community to support people to live, learn, work and play. We will do this by providing equity of access to information, services and support.’

The Pearl Cove Library is dedicated to providing all the residents of Pearl Cove free access to ideas and information in a variety of formats; to encourage the free flow of ideas, which reflect a diversity of viewpoints; to promote lifelong learning; to nurture a love of literature and all varieties of cultural expression; and to spark the imagination and creativity of all so that future opportunities and problems can be met with confidence and optimism.
Population Profile

In the 2011 Census the population of Pearl Cove was 69,491 and is comprised of 45.9% males and 54.1% females. 18.5% are children aged between the age of 0-14, and 25.6% above 65 years of age. 80.6% of people living in Pearl Cove were born in Australia, with an indigenous population of 1.6%. The other top responses for country of birth were England 5%, New Zealand 3.6%, Scotland 1.4% and China 1.2%. 93% of people speak English as their first language. 49.1% of the people living in Pearl Cove are employed in either a full-time or part-time. 45.4% indicated they were not in the workforce. Pearl Cove has an unemployment rate of 6.8%.

Collection Parameters

Pearl Cove Library has a living collection and as such responds to perceived community needs by developing ongoing collection projects to enhance accessibility.

Each library branch within the system has different collecting levels.

Pearl Cove Library is the central library and is open on average 71 hours over 7 days a week. Due to its size and opening hours this branch contains a larger, more in-depth collection, in all formats and thus receives more of the allocated budget. Most single copy non-fiction, fiction, large print material, periodicals, workshop manuals and the Home Library Collection are housed at Pearl Cove.

Golden Waters, Bourke’s Vale and Thimley Bay Libraries hold a core collection with emphasis on popular new releases of print and non-print materials. Branch collections are developed in response to demographic variables and demonstrated use patterns highlighted in circulation statistical reports.

Outcomes of the Collection Development Policy

- Staff are provided with a framework for the selection of materials.
- The public is informed of the collection parameters, with this Collection Development Policy being readily available through the Library website.
- It provides a resource that will indicate the ways in which community needs will be met through the collections.
- It provides Council with an information tool for Library Service evaluation.
- It demonstrates to the wider library services network our commitment to the development and management of quality collections for the Pearl Cove community.
- This policy will be reviewed every 3 years.
Other issues

The following are issues that may influence the structure of collections.

Requests for purchase by customers

Items requested will be given serious consideration for purchase where they meet the selection criteria. It is not the place of the public library to provide highly specialised, technical or academic publications.

Donations

The Library will accept donations on the understanding that they will become the property of the Library and as such the Library reserves the right to evaluate, use or dispose of the materials as it deems appropriate. Once donated ownership is transferred to the library and as such items are not returnable.

Disposal of items which do not meet the collection criteria is left to the discretion of library staff. Discarded resources may be:

- sold to the public
- sent to the paper recycling depot
- forwarded to other libraries
- given to approved organisations

There is to be no coercion on the part of the donor imposing conditions relating to any gift either before or after its acceptance by the Library. A bookplate acknowledging the donation may be inserted at the discretion of Library staff. Unsolicited donations may be rejected.

Second-hand materials

As a general rule, second-hand material will not be purchased, except for Local Studies, where this can be a common and acceptable form of purchase.

Controversial Materials

All requests for a review of a selection decision must be submitted in writing or by emailing to library@pcl.nsw.gov.au. Requests may be lodged at any branch library.

All requests relating to material of concern shall be referred to the Team Leader responsible for the collection in question, who will assess the request and obtain confirmation of the final decision from the Library Manager.

The customer will then be notified of the decision in writing or email. If the original decision is still considered to conform to the selection criteria, the item in question will remain on the shelves. If the criticism is considered valid, the item will be reassigned to another collection or withdrawn. No further correspondence will be considered. Once an item is reviewed it will not be reconsidered for another 3 years.

Responsibility and criteria for selection

Responsibility for Materials Selection

Senior library staff (Library Manager, Co-ordinators, Team Leaders) and branch staff are responsible for implementing this policy consistently across all locations of the library.

General Criteria for Materials Selection

Materials being considered for selection are examined with a number of factors in mind.

- Currency of material
- Reliability of content
- Popularity of an author/subject
- Suitability of format
- Cost of the item
- Emphasis on Australian material
- Availability for purchase

Textbooks may be included in the collection when they are the best authority available, cover high demand subject areas, or are likely to be of interest to the broader community. Generally however the provision of prescribed textbooks and curriculum related material is the responsibility of each educational institution and not that of a public library.

Selection Methodology

Selection is carried out using a range of resources and bibliographic tools including:

- Professional discretion
- Electronic bibliographic resources
- Publishers’ and booksellers’ catalogues
- Reviews in journals, newspapers and Internet
- Library suppliers’ promotional literature and visits
- Selection by suppliers using profiles created by the library service, e.g., standing orders and approval plans
- Bookshop and warehouse visits
- Requests for purchase from library customers and staff
- Evaluation of donations
- Visit to shops (including CDs and DVDs)
Collection evaluation

To ensure that the Pearl Cove library collections meet the needs of the community, and not just the registered library members, the following evaluation methodology is used.

Circulation statistics for all lending collections
Turnover rates for lending collections
Age of the collection
De-selection of materials and last copy replacements
Monitoring of popularity of new formats
On shelf to on loan ratio
In-house use (computers, reference materials, newspapers and magazines)
Database use (in library and offsite use)
Webpage hits
Suggestions for purchase
Document Delivery requests
Census and other demographic statistics
User and non-user surveys
Focus groups
Community outreach and consultation
Adult Non Fiction

Aim

The collection aims to meet the specific cultural, informational and recreational needs of the community and to provide appropriate curriculum support to students of all ages. Quality and clarity of text and illustrations are essential.

Scope and selection criteria

Current, popular material supported by standard works in broad subject categories.

- Material covering subjects of high interest or emerging issues
- Materials with the emphasis on the general, non-professional reader
- Emphasis on materials published with an Australian author, published in Australia or with Australian content
- Popular and best seller non-fiction purchased in multiple copies is distributed among the branches when demonstrated demand dictates
- Subject gaps are actively identified and filled
- Autobiographical and biographical works deemed to be of general interest or historical in nature housed in a separate Biography Collection
- Mechanical manuals including car and boat manuals responding to specific customer demand
- HSC support material including subject guides, novels, critics that may duplicate or supplement the Reference HSC collection. This collection is a fluid collection responding to the HSC Syllabus and is housed in a separate collection for concentrated access
- Suggestions for purchase considered

Reasons for non-inclusion

- Material is out of date, published in an unsuitable format, or too expensive
- There are already suitable alternative titles in the collection on the subject
- The item is a textbook or prescribed text not considered to be the most appropriate information resource for the subject area
- Item is of a highly technical or specialised nature which is unlikely to be widely used
- Material is a multi-volume set unsuitable for a lending collection
- Second-hand materials will not be purchased for this collection

Access

For loan.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Adult Fiction

Aim

The Adult Fiction collection is intended to provide access to contemporary works, recreational and classical novels to accommodate as many reading interests as possible. The material purchased may be in hardcover or paperback format depending on availability, price, and predicted use.

Scope and selection criteria

- Popular and best seller fiction purchased in multiple copies
- Popular genres, e.g. mysteries, thrillers, fantasy, science fiction, romance etc.
- Popular series titles
- Comprehensive selection of titles by major Australian authors
- Recognised classics and high quality contemporary material
- National and international award winning novels
- Notable foreign materials translated into English
- Works in low demand, but considered to be of enduring value and significance are acquired to add depth to the total collection
- Suggestions for purchase considered

Where the hardback and trade paperback are released at the same time, duplicate copies will be purchased in trade paperback as they are more cost effective.

E-books or audio versions of suitable fiction titles are dependent on supply and price of subscription.

Reasons for non-inclusion

- Material is out of print, published in an unsuitable format, or too expensive
- Second-hand materials will not be purchased for this collection
- Physical format not well constructed or appealing

Access

For loan.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
The collection may be rotated between library branches to provide a greater range of on shelf materials.
Adult Fiction Paperbacks

Aim

The aim of the collection is to meet the recognised public demand for a browsing collection of fiction paperbacks. It is collected primarily for its recreational appeal and is not necessarily balanced across all fiction genres or complete in its coverage.

Scope and selection criteria

- Popular and bestseller titles
- Leisure reading materials in all fiction genres
- Suggestions for purchase considered

The collection may complement Adult Fiction by duplicating titles thus creating greater availability of popular works.

Access

For loan.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Popular format with holiday makers.
The collection may be rotated between library branches to provide a greater range of on shelf materials.
Large Print

Aim

The Large Print collection, of fiction and non-fiction books, has been developed to meet the needs of those members of the community unable to read normal size print.

Scope and selection criteria

- Popular fiction and high demand non-fiction subject categories
- Popular classics and contemporary fiction
- The collection may complement Adult Non-fiction and Adult Fiction by duplicating titles thus creating greater availability of popular works
- Suggestions for purchase considered

The collection is rotated between Library branches to provide a greater range of on shelf materials.

Reasons for non-inclusion

- Material is out of print, published in an unsuitable format, or is too expensive
- Second-hand materials will not be purchased for this collection
- Suggestions for purchase

Access

For loan.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Supplements the Home Library collection
Graphic Novels

Aim

The graphic novels collection is intended to provide access to illustrated novels and comics as an alternative to the traditional novel collection. Its aim is to accommodate more visually oriented customers. The collection encompasses junior, teenage and adult materials. Additional selection criteria from JF, YAF and AF collection may also apply.

Scope and selection criteria
1-2 copies of items are purchased, with the first being for Pearl Cove Library, and the rest distributed across Golden Waters, Bourke’s Vale and Thimley Bay branch libraries as per demand.

- Titles recommended on websites and publisher’s catalogues
- Bestsellers
- Recognised authors and publishers
- Visually appealing works
- Classic style comics that have retained appeal
- Notable Manga style works
- Suggestions for purchase, with purchase limited to titles that can be sourced from established library supplies, bestsellers and be recognised authors and publishers
- Film & TV tie-ins

Reasons for non-inclusion

- Material is out of print, published in an unsuitable format, or too expensive
- Not available from established library suppliers
- Not to be purchased from suppliers where postage costs are excessive
- Second-hand materials will not be purchased for this collection
- Physical format not well constructed or visually appealing

Access

For Loan.
To ensure equity of access the library may restrict the loan period of certain titles which have a high ratio of holds per title.

It is the responsibility of parents or guardians, rather than library staff, to make a final decision as to what is suitable reading for their child.
Junior Collections

Aim

The junior collection aims to provide and maintain a well balanced collection of resources to meet the informational and recreational needs of the children of Pearl Cove. High school students’ needs will be supplemented by the adult non fiction collection.

The junior collections aim to encourage children to discover the enjoyment and appreciation of reading for pleasure. These collections serve children from infancy to approximately 13 years. All titles are judged on their individual merits. No titles are excluded because of any particular bias against an author or subject matter. It is the responsibility of parents or guardians, rather than library staff, to make a final decision as to what is suitable reading for their child.

Junior Non Fiction

Scope and selection criteria

- Current, popular material and standard works in broad subject categories
- Multiple copies will be purchased in areas of high demand
- School libraries are the primary source of curricula material in the community, with the public library collection acting as a secondary source
- Subject gaps are actively identified and filled
- Preference is given to books with contents and index pages to ensure accessibility of information
- Ease of use and clarity of text and illustrations is essential
- Preference is given to books written objectively. Where this is not possible, purchases are made to ensure a diversity of opinion
- Suggestions for purchase considered

Reasons for Non-Inclusion

- Material is out of date, published in an unsuitable format, or too expensive
- There are already suitable alternative titles in the collection
- The item is a text book or prescribed text not considered to be the most appropriate resource for the subject area
- Language, levels and concepts of the items are inappropriate for the intended audience

Access

For loan.
To ensure equity of access the library reserves the right to limit the number of titles which may be borrowed in a subject area.
**Junior Fiction**

**Scope and selection criteria - General**

*Note: These general selection criteria are to be applied to all junior fiction collections in conjunction with the specific selection criteria.*

- Popular and best seller titles
- Popular series titles
- An emphasis on literature by Australian authors
- Leisure reading in all genres
- Children’s classics
- Works in low demand, but considered to be of enduring value and significance are acquired to add depth to the total collection
- An active policy of replacements is followed to ensure that a core basic collection is always available.
- Collections will be shaped by local demand
- Every attempt is made to ensure content, style and reading level is appropriate
- Suggestions for purchase considered

**Scope and selection criteria - Picture Books**

- For children from birth to approximately seven years. Text and illustrations must be appropriate for the age group
- Purchased in hardcover wherever possible due to increased durability
- Preference given to titles with high quality text and illustrations
- Wide range of titles purchased to provide even coverage

**Scope and selection criteria – First Readers**

- Titles with simple controlled vocabulary for children who are learning to read
- It is not the aim of the library to duplicate the resources provided by the school, rather to compliment their collections
- Divided into four categories ranging from short simple sentences, to longer more complex paragraphs

**Scope and selection criteria - Junior Fiction and Paperbacks**

- Books for children from 7 to 12 years
- The collection will reflect a balance between quality literature and popular authors
- Titles may be held in both hardcover and soft cover
- Every attempt is made to ensure content, style and reading level is appropriate for this collection

**Reasons for non inclusion**

- Material is out of print, published in an unsuitable format or too expensive
- Language, levels and concepts of the items are inappropriate for the intended audience

**Access**

For loan.

To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Young Adult Collection

Aim

The aim of the young adult collection is to serve the needs and interests of customers aged 13 to 18 years through the provision of a range of suitable resources. The collection acts as a bridge between the junior and adult collections, and hopes to encourage the use of the library by teenagers. All titles are judged on their individual merits. No titles are excluded because of any particular bias against an author or subject matter. It is the responsibility of parents or guardians, rather than library staff, to make a final decision as to what is suitable reading for their child.

Non Fiction

Scope and selection criteria

- Current and popular use
- Titles appropriate to intended audience – life skills, sex and drug issues, career choices, relationship issues and recreational interests
- Collections will be shaped by local demands
- Suggestions for purchase considered

Reasons for non inclusion

- Material is out of date, published in an unsuitable format or too expensive
- There are already suitable alternative titles in the collection
- Language, levels and concepts of the items are inappropriate for the intended audience

Access

For loan.

To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Young Adult Fiction

Scope and selection criteria
- Popular and best seller titles
- Paperbacks and hard covers
- Popular series titles
- Leisure reading materials in all genres
- An emphasis on literature by Australian authors
- Collections will be shaped by local demands
- Works in low demand, but considered to be of enduring value and significance, will be acquired to add depth to the total collection
- Every attempt is made to ensure content, style and reading level is appropriate
- Suggestions for purchase considered

Reasons for non inclusion
- Material is out of print, published in an unsuitable format or too expensive
- Language, levels and concepts of the items are inappropriate for the intended audience

Access

For loan.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Reference Collection

Adult

Aim

The Reference collection aims to meet specific information needs of the community, to support and supplement the lending collection and to provide access to these resources, in varied formats.

Scope and selection criteria

- General books across a broad range of subject areas intended to be consulted or referred to for some definite piece of information.
- Standard ready reference materials, including dictionaries, encyclopedias (general & specialist), directories, almanacs, indexes, bibliographies, handbooks, statistical material, maps and atlases
- New editions are purchased as they are published
- Serials are selected to complement the monograph collection and to provide information on current opinions and developments
- Electronic resources are collected to complement the monograph and periodical collection
- Genealogical research materials, with priority given to records relating to Australia and with emphasis on NSW
- HSC support materials including an author & critics file, Infocus material, subject guides, past examination papers and syllabuses
- Community Information directory, in the form of a database, is actively developed and maintained
- Virtual Reference Library, accessible via the library home page, is developed and maintained to provide a subject guide to Internet sites that have been evaluated in regard to quality and reliability

Reasons for non-inclusion

- Highly technical or specialised resources are not usually selected unless they are likely to be of use to a wide range of customers.
- Video, DVD, compact disc and cassette formats are not selected for this collection due to difficulties with access and equipment
- Materials may be excluded, or purchased less regularly, if the items are too expensive

Access

This is a non-lending collection of resources specifically selected for reference. The Reference area is open-access.
Electronic resources can be accessed onsite by anyone, however due to licence agreements databases can be accessed remotely by members only.
**Junior**

**Aim**

The junior reference collection exists to provide resources to meet the specific informational needs of children. The collection aims to provide age appropriate material on frequently requested subjects.

**Scope and selection criteria**

- Frequently requested subjects in broad categories
- Subject gaps are actively identified and filled
- Preference is given to books with contents and index pages to ensure accessibility of information
- Ease of use and clarity of text and illustrations is essential

**Reasons for Non-Inclusion**

- Material is out of date, published in an unsuitable format, or too expensive
- The item is a text book or prescribed text not considered to be the most appropriate resource for the subject area
- Language, levels and concepts of the items are inappropriate for the intended audience

**Access**

For use in library only.
Online Resources

Aim

This collection is intended to complement the Reference and non-fiction collections through collected Internet web sites and online databases. The Library recognises the growth of online resources and the high level of demand in the community for access to these resources. Pearl Cove Library Service will continue to evaluate newly emerging technologies.

Scope and selection criteria

- Materials which cover subjects of high interest or emerging issues
- Well designed for easy access and browser compatibility

Reasons for non-inclusion

- Database or online resource is too expensive
- Access is restricted
- The resource is of a highly technical or specialised nature and unlikely to be widely used
- Poorly designed interface

Access

Via the library computers or via the Library website (http://www.pcl.nsw.gov.au)
Limited to registered library members of Pearl Cove Library Service.
Audio Visual Collection

The audio-visual collections are aimed at providing listening, viewing and instructional material to complement and support the fiction and non-fiction collections. The collections also support the special needs requirements of the community and encourage library use by people who are not traditional library customers.

Compact Discs and Playaways

Scope and selection criteria
- All music styles will be considered
- Major composers and performers are represented
- Recorded books including a wide range of fiction, and popular non-fiction titles with emphasis on proven popularity of authors, meditation and relaxation
- Language instruction
- Suggestions for purchase of compact discs considered
- Formats under constant review due to rapid changes in technology, e.g. Playaway units or similar, including a wide range of fiction and non-fiction titles depending on availability.

Reasons for non-inclusion
- The material is too expensive or is unavailable in Australia
- The material is published in an unsuitable format
- Audio-cassettes no longer included in the collection
- Material is poorly produced and presented
- Second-hand materials will not be purchased for this collection

Access

For loan.

To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
**DVDs**

**Scope and selection criteria**

- Collection to focus on popular contemporary movies and television programs
- The Board of Studies recognises film as a contemporary form of literature. The needs of students are reflected in the development of this collection.
- Quality feature films, classic movies, plays and television programs
- Documentaries of an informative, entertaining or educational nature
- Selected subject coverage focusing on topics of wide appeal
- Major creative or artistic works (music, drama etc.)
- Multiple copies may be purchased for high demand material
- Suggestions for purchase of DVD titles considered
- MA and R rated material can be purchased and will be labeled appropriately

**Reasons for non-inclusion**

- Material is out of print, too expensive, yet to be published in Australia, or incompatible with Australian standards
- Television series, with the exception of quality ABC, BBC and SBS that are more than 10 years old
- Second-hand materials will not be purchased for this collection
- Titles covering specific training needs for particular industries or occupations
- Titles supporting tertiary courses
- Material is poorly produced and presented
- Video cassettes no longer included in the collection

**Access**

For loan.
Due to the limited size of the collection, and to ensure equity of access the library reserves the right to limit the number of titles borrowed from this collection.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Digital Downloads

Aim

The digital downloads collection is aimed at providing customers 24/7 access, and attracting customers not physically able to use the library during normal opening hours. It provides listening, viewing and instructional material to complement and support the fiction, non-fiction and reference collections.

The collection also supports the special needs requirements of the community and encourages library use by people who are not traditional library customers. The feasibility of purchasing other formats will be investigated as they become available and affordable.

All titles are judged on their individual merits, and no title will be excluded on the grounds that it is unsuitable for children. It is the responsibility of parents or guardians, rather than library staff, as to what is suitable material for their child to download.

Scope and selection criteria

The collection is shaped by customer interest, geographic rights limitations and budgetary constraints. Adult and junior genres, e.g. self help, mysteries, thrillers, fantasy, science fiction, romance etc.
Legal music downloads from subscription based services.
Recognised classics and high quality contemporary material.
Suggestions for purchase considered.

Reasons for non-inclusion

Lack of availability, geographic licencing rights limitations.
Material out of publication.
Cost is prohibitive.
Subject matter does not have wide appeal.

Access

For loan.
To ensure equity of access the Library may restrict the loan period of certain titles which have a high ratio of holds per title.
Periodicals

Aim

Periodicals purchased for the Adult Lending, Junior, Young Adult and Community Language collections aim to meet the recreational and informational needs of the community. They provide a current, topical collection that complements and supports the lending monograph collection.

Periodicals purchased for the Reference and Corporate collections aim to complement and support both the Reference monograph collection and on-line database subscriptions. Periodicals relevant to the Pearl Cove area, newsletters and journals of local groups are collected for the Local Studies collection.

Titles are evaluated and reviewed annually for regularity, popularity, relevance and reliability of supply. If a title has an irregular, or unclear production and/or supply it will not be reselected. If an existing title is heavily vandalised or is not used often the subscription will be cancelled.

Adult

Scope and selection criteria

General, popular and specialist periodicals are purchased to reflect customer needs and preferences. Pearl Cove holds one copy of most of the titles purchased with the branches holding additional copies where customer needs and preferences have been identified by the Branch Librarian.

Donations of new quality publications will be considered for inclusion in this collection, where the donator guarantees continuation and reliability of supply, and the subject area fills a gap.

Reasons for non-inclusion

- Material is too expensive or published in an unsuitable format
- Title is too esoteric and specific and is therefore unsuitable for a Public Library audience
- Second-hand materials will not be purchased for this collection

Access

For loan.

Current issues of periodical titles held at Pearl Cove are generally located in the Display area and designated ‘For use in library only’. They are not for loan until the next issue arrives. Most branch copies are immediately available for loan.
**Junior & Young Adult**

**Scope and selection criteria**
- General, popular, and age specific interest periodicals are purchased to reflect customer needs and preferences
- Titles are reviewed annually in line with the renewal process

**Reasons for non-inclusion**
- Material is too expensive or published in an unsuitable format
- Title is unlikely to be of interest to a broad range of readers
- Second-hand materials will not be purchased for this collection

**Access**

For loan. Current issues of periodical titles held at Pearl Cove may be designated ‘For use in the library only’ and are not for loan until the next issue arrives. Most branch copies are immediately available for loan. It is the responsibility of parents or guardians, rather than library staff, to make a final decision as to what is suitable reading for their child.
Home library collection

Aim

The Home Library aims to provide a library service to the residents of the Pearl Cove area who are unable to visit the library due to ill health, age or a disability. With an increase in the aged population this service is increasing in demand.

In order to cater for this increasing demand a collection of resources specifically for this client group is being developed. This collection aims to provide reading, listening, viewing, recreational and documentary material.

Scope and selection criteria

- The Home library collection specialises in large print materials and Playaway audio books.
- Limited DVDs of documentaries, TV programs and movies will be purchased where there is a high demand and the library’s lending collection cannot fulfill.
- Single copies only purchased

Access

Home Library clients only

To supplement the demands for this service, homebound clients have access to the main library collection and can reserve books from the main collections as well as request items for purchase.
Community languages

Pearl Cove Local Government area (LGA) has a small multi-cultural presence speaking a wide variety of languages.

As a result, the demand for Languages Other Than English (LOTE) material is limited. It is recognised however, that a small demand for leisure reading in languages other than English does exist, and these smaller language groups will be serviced by resource sharing with other public libraries and the State Library of New South Wales Multicultural Services, via the ‘Bulk Loan’ system.

References

SLNSW – Public Libraries Service – Collection Management consultancy service

Australian Bureau of Statistics (ABS) – 2011 census data by area

Review of Collection Development Policies from a range of NSW public libraries.